



MADHYA GUJARAT VIJ COMPANY LIMITED
Registered Office: Sardar Patel VidyutBhavan, Race Course, Vadodara 390007.
Tel.No : (0265) 2310582-86 – Fax No : (0265) 2337918 / 2338164
Web Site : www.mgvcl.com E-mail : mgvcl@gebmail.com

INVITES

APPLICATIONS FOR THE POST OF HORTICULTURIST (On Contract Basis)

1. **Qualification:**

Bachelor's Degree in Horticulture / Agriculture or any equivalent discipline (Regular Course) from recognized University

2. **Experience:**

Preferably 3 years work experience in the area related to Horticulture/Agriculture preferably with Corporate/PSEs.

MGVCL reserves the right to relax the experience criteria in case of deserving candidates.

3. **Age limit:(As on the date of issuance of the advertisement i.e 30/10/2013):**

- 40 Years

4. **Remuneration Per Month:**

- Rs. 30,000/- per month fixed which may be increased by 10% every year. 24% of the consolidated salary of Rs. 30,000/- shall be deducted towards PF contribution (employee's and employer's contribution) and remitted in the PF account of the concerned appointee.

5. **Duration of Contract:**

- 3 years

6. **Scope of Job:**

- Maintaining lawns and gardens at all the residential and office buildings / properties of MGVCL and group of Companies located in Vadodara.
- Maintaining small plants and nursery at Vidyutnagar Colony as per the requirement.
- Any other related work.

7. **Fees (Non Refundable):**

Rs. 500/- for all categories.

The fee can be paid Online through Credit Card/Debit Card, Net Banking or in any of the Branches of State Bank of India into the **"Power Jyoti Account No: 31959721932.**



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General Instruction and Information to the candidates : **(Candidates are required to carefully note) :**

1. MGVCL is a multi locational Power Distribution Company having its Corporate Office at Baroda and Five (05) Circle Offices, two at Baroda and one each at Anand, Nadiad & Godhra. Various Divisions and Sub Divisions under these Circles are situated in Baroda, Chhotaudepur, Panchmahal, Mahisagar, Dahod, Anand & Kheda Districts in Central Gujarat.
2. Candidates are required to submit **ONLINE Application** only.
3. The candidates shortlisted for written test/interview on basis of their online applications shall be required to submit photocopies of all the relevant certificate and subsequently the original certificates for verification as and when required.
4. The Management reserves the right to relax any of qualification/experience criteria, age etc. in case of deserving candidates.
5. The candidates who have been given grades in their result (graduation/post graduation) shall have to submit a certificate issued by their University/Institute specifying percentage equivalent to the grade obtained by them, at the time of Written Test / Interview if they are shortlisted.
6. The Management reserves the right to short-list, select and reject any candidates for Written Test / Interview as the case may be, for selection.
7. The Management reserves the right to cancel the Select List / Wait List at any time at its sole discretion, without assigning any reasons thereof.
8. Knowledge of Computer operations and Gujarati language is essential.
9. Filling up of the post is at the discretion of Management based on suitability of candidates. The decision of management in all matters relating to eligibility, acceptance or rejection of the application, will be final and management will not entertain any enquiry or correspondence in this regard.
10. Canvassing in any form shall debar the candidate from selection.
11. The candidates working in Government / Semi Government or PSU Organization shall have to produce "NO OBJECTION CERTIFICATE" from the concerned organization at the time of Written Test / Interview as the case may be, failing which their candidature will be disqualified.
12. If the selected candidates are working in any company or organization, they shall have to produce relieving letter from the previous employer at the time of resuming their duty.



MGVCL

An ISO 9001:2008 Certified Company



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13. In case the name or caste differ due to marriage or other reason in educational/experience certificates, the copy of Gazette or marriage certificate for change of name or caste shall have to be attached, alongwith other document as and when required.
14. Mere submission of application and payment of fees do not guarantee the adequacy of candidature for being considered for the further selection process.
15. No travelling fare will be paid to candidates for attending the Written Test / Interview as the case may be.
16. Method for Payment of Fees: Generate application number by registering on line by filling up the Online Application Form and follow step by step instructions.
17. A Non-Refundable Application Fee of Rs. 500 for all categories. Online processing fees of Rs. 5/- and Bank charges of Rs. 50 shall be paid by the applicant to the Bank over and above application fee. Application fee once paid will not be refunded on any account.
18. The fee can be paid Online through Credit Card/Debit Card, Net Banking or in any of the Branches of State Bank of India into the **“Power Jyoti Account No: 31959721932.”**
19. The Application will be registered for further consideration only after the payment of recruitment/application fees is confirmed.
20. No other mode of payment i.e., Demand Draft, Money Order, Postal Order, Cheque etc is acceptable.
21. The Selection list shall be valid for a period of one year from the date of Selection and the validity can be extended for further one year by the Competent Authority, if required.
22. Interested candidates meeting above criteria may apply **ONLINE on or before 20.11.2013 before 06:00 PM.**

Documents to be produced at time of Written Test / Interview or as and when required.

1. Two recent passport size photographs.
2. Resume
3. Attested copy of
 - i. School Leaving Certificate
 - ii. Mark sheets of Final year of Graduation/Post Graduation/ Incase of semester system marksheets of last two semesters of the final year.
 - iii. Degree Certificate (Graduation/ Post Graduation)
4. Experience Certificates.
5. NOC from present employee (If applicable).

General Manager (HR)

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